Mountain Club Domestic Water Improvement District **Prescott, AZ**

Executive Meeting Minutes

Date: October 8, 2026 **Time**: 4:30 p.m. **Location**: Mountain Club Clubhouse, 910 W. Clubhouse Dr. Prescott, AZ

Attendance:

Board Members Present:

Chris Witham Doug Shepherd

Kent Erwin (by phone) Susan Rupe

Board Members Absent: Gary Volkenant

Volunteer Staff: Karyn Osterman, Gloria McConnell

Legal Counsel: By phone – Devon White of Boyle, Pecharich, Cline, Whittington & Stallings, P.L.L.C.

1. **Call to Order** by C. Witham, Chair, at 4:31 p.m.
2. **Board Roll Call**: See above.
3. **Attendee Introductions**: See above.
4. **Motion:** C. Witham moved that the Board to go into executive session for the purpose of consulting with legal counsel regarding the proposed agreement between the District and the City of Prescott. S. Rupe seconded the motion. Motion passed unanimously.
5. **Executive Session:** After an admonition of confidentiality by D. White, the Board, volunteer staff, and D. White discussed the latest changes to the agreement between the District and the City of Prescott, and the tasks required to finalize the agreement. C. Witham then reopened the meeting to the public.

Motion: C. Witham moved that the Board a) authorize the agreement, pending final updates regarding city-served parcels and the Pine Knoll master meter, and b) authorize C. Witham to move forward with legal counsel regarding the agreement and its submission to city. D. Shepherd seconded the motion. Motion carried unanimously.

Actions: C. Witham to a) review and confirm the city-served parcels list and b) follow up with legal counsel to finalize the agreement. G. McConnell to send D. White the city ordinance regarding city-zoned properties.

6. Adjournment: With no further business, Chair C. Witham adjourned the meeting at 5:06 p.m.

Respectfully submitted,

Gloria McConnell
Volunteer
Mountain Club Domestic Water Improvement District

Posted:

_____ Draft: Date: _____ Time: _____

/s/Gloria McConnell Approved: Date: 10/12/2026 Time: 2:45 p.m.